



# Energy Innovators Initiative Energy Retrofit Assistance (P)

## Retrofit Planning Summary

Lower energy costs and reduce greenhouse gas emissions that contribute to climate change by working with Natural Resources Canada's Office of Energy Efficiency. The Energy Innovators Initiative (EII) **Energy Retrofit Assistance – Retrofit Planning** or **ERA (P)** provides eligible commercial and institutional organizations with financial support to undertake activities that facilitate new energy retrofits.

Qualified organizations may receive up to 50 percent of approved costs for the development and planning of energy retrofits – up to \$25,000.

### Targeted Organizations

- ✓ Eligible commercial businesses or public institutions that own, manage or occupy facilities in Canada with combined energy bills of \$100,000 or more

#### WHO ARE

- ✓ Members of the Energy Innovators Initiative (EII) and registered with Canada's Climate Change Voluntary Challenge and Registry Inc. (VCR Inc.)

### Eligible Planning Activities

- ✓ Energy Audits
- ✓ Feasibility Studies
- ✓ Energy Management Plans
- ✓ Other Project Facilitation Services

Additional funding may be available for retrofit projects resulting from these planning activities.

### How to Get Started

#### Step 1

Talk with the EII officer for your sector.

#### Step 2

Ask for the *Energy Retrofit Assistance (P) Client Guide* and the *Expression of Interest* electronic form.

#### Step 3

Work with your EII officer throughout the application process.

### For More Information

**Energy Innovators Initiative**, Office of Energy Efficiency, Natural Resources Canada  
**Tel.:** (613) 992-3245; **Fax:** (613) 947-4121; **E-mail:** [info.services@nrcan.gc.ca](mailto:info.services@nrcan.gc.ca); **Web site:** [oe.e.nrcan.gc.ca/eii](http://oe.e.nrcan.gc.ca/eii)

Please identify your type of organization and facilities.

*Leading Canadians to Energy Efficiency at Home, at Work and on the Road*

The Office of Energy Efficiency of Natural Resources Canada strengthens and expands Canada's commitment to energy efficiency in order to help address the challenges of climate change.



Natural Resources  
Canada

Ressources naturelles  
Canada

Canada 

# Energy Innovators Initiative (EII) Energy Retrofit Assistance – Retrofit Planning

Sample Expression of Interest Form

Electronic templates available

## Part 1. Contact Information

Organization Name		Contact Name	Title
Address	City	Province	Postal Code
Telephone	Fax	E-mail Address	

Organizational Portfolio Profile:	Number	Planning Proposal	Details
Total number of buildings in portfolio			
Total area of all buildings (m <sup>2</sup> )			
Total annual energy consumption (GJ)			
Total annual energy cost (\$) (min. \$100,000)			

### Other Incentives Received Through the EII:

Yes  No Amount: \_\_\_\_\_ Description: \_\_\_\_\_

### Service Delivery Agent Profile:

Name of Service Provider		Contact Name	Title
Address	City	Province	Postal Code
Telephone	Fax	E-mail	
Signed Proposal	<input type="checkbox"/> Attached <input type="checkbox"/> To Follow	Certification of Credentials (if not in NRCan list)	<input type="checkbox"/> Attached <input type="checkbox"/> To Follow

## Part 2. Planning Service Information

<input type="checkbox"/> Energy Audit <input type="checkbox"/> Feasibility Study <input type="checkbox"/> Other (specify): _____	<input type="checkbox"/> Energy Management Plan <input type="checkbox"/> Project Development	Please provide a brief description:
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### Buildings Affected by the Service (names or addresses):

### Cost of Proposed Services (provide a breakdown of costs, including GST/HST if applicable, for each project/service):

Project/Service	Cost

Are any GST/HST costs identified above reimbursable by the federal, provincial or territorial government?  Yes  No

### Time Line (start and completion dates):

### Sources of Funding (provide the source and amount of funding):

## Part 3. Energy Efficiency Objectives

Provide a brief description as to how this service will help your organization implement an energy-saving retrofit.

## Part 4. Declaration by the Authorized Signing Authority

- I have included a copy of my service delivery agent's Statement of Work. It provides a description of the proposed service as well as a detailed breakdown of costs related to the service.
- I have included documentation in support of my service delivery agent's credentials to be approved by NRCan.
- Please use this information to register me with VCR Inc. I acknowledge that this information will be posted on VCR Inc.'s Web site.
  - I prefer that this information be kept confidential, but it can be used to register my organization with VCR Inc.

I, the undersigned, declare that the information provided in this application is accurate and meets the criteria established by the Energy Innovators Initiative.

\_\_\_\_\_  
Name (please print) Title Signature Date (day/month/year)

